



FEDERAL ELECTION COMMISSION
WASHINGTON, DC 20543

RQ-3

January 14, 1999

Robin J. Hastings, Treasurer
Teco Energy Inc. Employees' PAC
702 N Franklin Street
Tampa, FL 33602

Identification Number: C00161422

Reference: October Quarterly Report (7/1/98-9/30/98)

Dear Mr. Hastings:

This letter is to inform you that as of January 13, 1999 the Commission has not received your response to our request for additional information, dated December 23, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Andrew J. Dodson on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", followed by a horizontal line.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Robin J. Hastings, Treasurer
Teco Energy Inc. Employees' PAC
702 N Franklin Street
Tampa, FL 33602

DEC 23 1998

Identification Number: C00161422

Reference: October Quarterly Report (7/1/98-9/30/98)

Dear Ms. Hastings:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 11(a)(i) of the Detailed Summary Page of your report discloses a total of \$7,648 in contributions from individuals. The sum of the entries itemized on Schedule A, however, indicates the total to be \$10,905. Please amend your report to clarify the discrepancy.

-It has come to the attention of the Federal Election Commission that the reports you have filed during the current election cycle do not reflect the appropriate coverage dates for quarterly filing status. Please be advised of the filing dates and coverage periods for the 1997-1998 election cycle and fill in the appropriate dates on Line 5 of the Summary Page.

| <u>Report Type</u> | <u>Coverage Dates</u> | <u>Due Date</u> |
|---------------------|-----------------------|------------------|
| Mid-Year | 1/1/97-6/30/97 | July 31, 1997 |
| Year End | 7/1/97-12/31/97 | January 31, 1998 |
| April Quarterly | 1/1/98-3/31/98 | April 15, 1998 |
| July Quarterly | 4/1/98-6/30/98 | July 15, 1998 |
| October Quarterly | 7/1/98-9/30/98 | October 15, 1998 |
| 12 Day Pre-General | 10/1/98-10/14/98 | October 22, 1998 |
| 30 Day Post-General | 10/15/98-11/23/98 | December 3, 1998 |
| Year End | 11/24/98-12/31/98 | January 31, 1999 |

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew J. Dodson". The signature is fluid and cursive, with a large, stylized initial "A".

Andrew J. Dodson
Senior Reports Analyst
Reports Analysis Division

